

DRAFT

**PRESENT:** R. P. McDermott, Chairman; L. M. Smith, Vice Chairman; M. Kasprzak, Selectwoman; L. A. Ruest, Town Administrator

**AMENDMENT TO SALARY PAY PLAN – LIEUTENANT POSITION:** In conjunction with the hiring of a new employee to fill retiring Police Lieutenant T. Boynton’s position, R. Dirsa provided the Board with information relating to current salary requirements and the Town’s pay plan. R. Dirsa noted that his proposed adjustment to the Salary Pay Plan affects other positions besides the Lieutenant’s position.

Following discussion and review of R. Dirsa’s recommendations, information relating to neighboring area Towns’ salary information, current salary requests of candidates, the Chief’s supporting information to amend the pay plan and potential budget savings, the Board agreed with the Chief’s findings and determined that a review of the Salary Pay Plan is in order. Suggestion was made that the Compensation Review Committee be reorganized. It is hoped that this Committee can provide input for use in preparing the 2016 Town budget.

**MOTION:** To accept and approve the recommendations of Police Chief R. Dirsa to adjust the salary step plan for the positions of Lieutenant and Police Chief and to form a new Compensation Review Committee to review the Town’s salary pay plan.

**MOTION: L. SMITH**  
**SECOND: M. KASPRZAK**  
**UNANIMOUS**

**TOWN COUNSEL:** L. Ruest reported that she obtained input from Town Counsel with regard to questions relating to tax deeding of Map 4, Lot 5-05.

On behalf of Attorney Mayer, L. Ruest asked the Board if it would approve allowing him to speak with the winter road maintenance contractor’s counsel with regard to terms of the Agreement (July 28 request). The Board authorized Attorney Bart Mayer to contact Attorney Pendleton of Dwyer, Donovan & Pendleton, PA.

**ASSESSOR:** L. Ruest referred the Board to a July 27 letter received from Todd Haywood. The letter informs the Town of Hampton Falls of an infraction that pertains to another Town. The Department of Revenue Administration has addressed this with T. Haywood and the Board identified and acknowledged that the issue should not affect the level of assessing services provided to Hampton Falls.

The meeting adjourned at 10:30 a.m.